

**CLASSIFIED APPLICATION FOR EMPLOYMENT  
SAGE INTERNATIONAL SCHOOL OF BOISE**

When completed, return to:  
Sage International School of Boise  
1513 Tyrell Lane, Suite 110  
Boise, ID 83706  
Phone: 208 343-7243

Application Date: \_\_\_\_\_

Date Received in District Office: \_\_\_\_\_

**PERSONAL**

Last Name	First Name	Middle Name
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Other Last Names Used (Including Maiden Name)

Address	Home Phone (    )	Cell Phone (    )
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City	State	Zip Code	Business Phone (    )	Message Phone (    )
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Has Applicant ever applied for employment with Sage International School? Yes No If Yes: Month Year Location	E-Mail Address:
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Classified position(s) applying for:	Date Applicant will be available to begin work:	Driver's License No. _____
		State:                      Date Issued:

Is Applicant legally eligible for employment in the United States?                      Yes                      No

**EDUCATION**

**INCLUDE EDUCATION IN HIGH SCHOOL, COLLEGE, UNIVERSITY AND AT OTHER INSTITUTIONS FOR WHICH COLLEGE/UNIVERSITY CREDIT WAS RECEIVED. (LIST MOST RECENT FIRST)**

Name of Institution	Location of Institution	Date Attended	Degree

**PREVIOUS EMPLOYMENT EXPERIENCE  
(LIST MOST RECENT EXPERIENCE FIRST)**

Company	Position(s) Held and Duties	Dates	Employer's Phone Number	May we contact Employer? (Include Name)

**CURRENT REFERENCES**

**PLEASE COMPLETE INFORMATION FOR ALL REFERENCES**

NAME OF MOST RECENT SUPERVISOR	SUPERVISOR'S POSITION	PHONE	E-MAIL
1.			
2.			
OTHER PROFESSIONAL REFERENCE	REFERENCE'S POSITION		E-MAIL
1.			
2.			
PERSONAL REFERENCE	PERSONAL REFERENCE'S RELATIONSHIP		E-MAIL
1.			
2.			

**VETERAN STATUS: Circle the appropriate response:**

I am / am not claiming veteran's preference as per Idaho Code §65-503A. Initials \_\_\_\_\_

I have / have not previously claimed such preference. Initials \_\_\_\_\_

1. Applicant affirms that the information provided in this "Application for Employment" is true, correct, and complete. Any false statement made knowingly in this Application shall constitute sufficient grounds for non-hire or voiding any contract issued to the Applicant at the discretion of the Sage International School Board.
2. Applicant authorizes school districts, institutions of higher education, and individuals employed by the same, with information relating to Applicant's professional and personal qualifications, to furnish to Sage International School (Sage), any and all information regarding the undersigned in order that the Sage authorities may determine Applicant's suitability for the position for which Applicant has applied. It is understood that information obtained by Sage in this regard will be considered confidential and will not be shared with the Applicant.
3. Applicant authorizes authorities of Sage to make inquiry of Applicant's present and past employers and/or professional associates regarding Applicant's character, integrity, and reputation.
4. Applicant acknowledges that any contract issued to a teacher is conditioned upon the teacher having an Idaho Education Certificate valid for the whole of the period of service covered by the contract and for courses or grades being taught by said teacher. Failure to file a valid Idaho Certificate with the Sage will result in the withholding of pay.
5. Applicant authorizes Sage to receive any and all information concerning Applicant contained within the files of the Federal Bureau of Investigation through the fingerprint background process.
6. All finalists for employment with Sage shall undergo a blood or urinalysis test to determine the presence of drugs or controlled substances in the Applicant's system.

**Sage International School is an equal opportunity employer. Qualified Applicants receive consideration for employment without discrimination based on gender, age, national or ethnic origins, race, color, religion or the presence of a non-job-related handicap. Employment is contingent upon the necessary verification and work eligibility.**

**APPLICANT'S NAME (PRINT)**

**DATE**

**APPLICANT SIGNATURE**

**SAGE INTERNATIONAL SCHOOL OF BOISE  
AUTHORIZATION FOR RELEASE OF INFORMATION ON PAST  
EMPLOYMENT WITH SCHOOL EMPLOYERS  
IDAHO CODE 33-1210**

Idaho Law requires Applicants for any position at any Idaho Public School to allow the hiring School District Employer to obtain a copy of past public school employer personnel file materials and other documentation relating to the performance of the Applicant when such Applicant was employed by any other public school, whether in Idaho or any other state.

Before hiring an Applicant for any position, Sage International School (Sage) must request the Applicant sign this form. Should the Applicant refuse or fail to sign this form, Sage is not permitted to hire the Applicant for any position. This authorization does not limit any employer from seeking additional information or disclosures from any Applicant.

This form:

1. Authorizes current and past public school employers of the Applicant/undersigned on this form, including Applicants outside of the State of Idaho, to release to the hiring School District all information relating to the job performance and/or job related conduct of the Applicant and make available to the hiring School District copies of all documents in the previous employer's personnel file, investigative file or other files relating to the job performance of the Applicant; and
2. Releases the Applicant's/undersigned's current and past employers, and employees acting on behalf of the employer, from any liability for providing the above-mentioned information.

§ 33-1210 RELEASE:

I understand that the above requirements are a condition of my obtaining employment with Sage and I consent to my current and former employers, both inside and outside the State of Idaho, upon receipt of this signed authorization, to comply with Idaho law. I further consent that such authorization may be provided to the hiring District via electronic means.

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Signature of Applicant

Date

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Printed Name of Applicant

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Identifying Employee Number/Name of Applicant or other Identifying Information for Past Employers (including all prior names used by Applicant)

NAMES AND ADDRESSES OF ALL PRIOR EMPLOYING SCHOOLDISTRICTS:

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\*Information obtained through the use of this Release will be used only for the purpose of evaluating the qualifications of the Applicant for employment. This information will not be disclosed in any manner other than as provided by Statute.

\*A copy of this Release and all information obtained through use of this Release will be placed into the Applicant's Personnel File with Sage upon employment of the Applicant, if any.

\*An Applicant's failure to disclose any former School District employer, whether within or outside of the State of Idaho, will serve as the basis for immediate termination and, for certificated personnel, may also result in the District's reporting of the individual to the Idaho Professional Standards Commission for a potential violation of the Code of Ethics for Professional Educators.

\*By accepting an executed copy of this form, Sage makes no guarantee or promise of employment to the Applicant. Further, Sage may employ the Applicant on a conditional basis pending review of information gathered pursuant to this Release. Such conditional employment is not a guarantee or promise of continued employment with Sage for any length of time or pursuant to any additional conditions.